

**Minutes**  
**WELLESLEY TOWNSHIP HERITAGE/HISTORICAL SOCIETY**  
**MEETING**  
**Monday, August 28, 2017, 7:30 p.m.**

Present: Carol Gregory, Dave Holzschuh, Ross Kelterborn, Nancy Maitland, Larry Park, Diane Peters, Garry Peters, Peter Van der Maas

Regrets: Beth Lealess

1. Call to order - 7:35 p.m. (Nancy)

2. Delegations

- Chris DeGeer and Rebecca Koroll from the University of Waterloo provided background on the Cultural Heritage Landscape Study of Wellesley and Woolwich townships which is currently being conducted. The group then participated in a map sketching activity which involved identifying landscapes and areas of potential heritage value in Wellesley township.

3. Minutes of the meeting of June 19, 2017

- moved by Ross/Dave that the minutes be accepted as distributed. Carried.

4. Business arising

- Nancy confirmed that there was no formal motion in past minutes about using only interest from the Koehler account for committee expenses
- changes at the Forrest House which were discussed at the last meeting have been made
- terms of reference for Heritage Committee and Historical Society – a draft document was distributed prior to the meeting. Moved by Carol/Peter that this be accepted. Carried. The next step is to present the document to Township Council on October 24<sup>th</sup>
- Theresa Bisch has invested most of the Koehler account in a 5 year GIC at 2% per annum. Interest will be enough to cover Nancy's salary plus a budget for the Society. This information will be presented to the October 24<sup>th</sup> Council meeting, along with a request for renewal of Nancy's contract as curator.
- Diane and Garry have been working on compiling a draft Heritage Register.
- there has been no further progress regarding the plaque for Rushes Cemetery.
- Wellesley Township fall fair prize – we will not know until the day of the fair if there have been any entries.

5. Communications

- Dave may be able to obtain another ledger book containing Wellesley Township name from someone in St. Jacobs.

6. Curator's Report

- a new DVD drive has been installed on the computer in the Historical Room
- in July Diane, Garry, Beth and Nancy spent 18 hours over two days doing an inventory of the collection. They were able to go through all boxes of material.

- considerable progress has been made on the conversion of records to Inmagic
- an additional donation of photos has been received from Donna Hudspeth in British Columbia
- the petty cash balance is \$173.40. Theresa Bisch has reimbursed Nancy for expenses
- a number of research requests were received since the last meeting
- website statistics: yearly average was 312 sessions and 1114 page views per month
- Nancy has been asked to make a presentation to the Paradise Lake Lion's Club on October 18<sup>th</sup>
- Nancy suggested some of the text books stored in boxes be deaccessioned as they are not unique to Wellesley township. Motion by Peter/Carol to cull the collection as necessary. Carried. Nancy will ask Theresa Bisch to order some large flat boxes for storage of oversize ledger books.

#### 7. New Business

- there was a recent article in the *Waterloo Region Record* about bridge #6 in Wellesley township. This has literary value because of its connections with author Jane Urquhart's novel *The Stone Carvers*. It was suggested in the article that a plaque be placed on the bridge. This will be discussed further at another meeting
- the Inmagic maintenance package is up for renewal. The cost would be around \$400US (\$500 CAN). There was discussion as to whether we need to receive the upgrades throughout the year. It was agreed that we will not pay the annual maintenance fee. This will not be an issue until we need a new computer. Dave suggested we put away money every year to purchase a new version of the software if necessary.
- Nancy announced that we have a number of new members: Larry Park and Joanna Kipfer from Wellesley, Lynne and Harold Russell from Kitchener
- Nancy will be preparing a newsletter to be sent to members in October
- the Apple Butter and Cheese Festival is September 30<sup>th</sup>. There will be a booth/table outside the library for our "What is It?" contest. It was agreed that this could be set up at the back of the building, near the antique car displays. The prize for the contest would be a Steckley DVD. Volunteers will be needed to staff the table and help out in the historical room.

#### 8. Other Business - none

9. Next meeting – Monday, September 25<sup>th</sup>, 7:30 p.m.

The meeting adjourned at 9:50 p.m.