

# WELLESLEY TOWNSHIP HERITAGE AND HISTORICAL SOCIETY MINUTES

Wednesday, September 10, 2025; 10:00 a.m.

**NOTE:** The names and addresses of homeowners and researchers will be omitted from published minutes to maintain their privacy.

## **Present by Zoom:**

Andrew Jacobson, Chair; Theresa Bisch, Secretary, Sophia Grande-Lawlor, Curator; Township of Wellesley, Diane Peters, Carol Gregory; Nancy Maitland, Debbie Kroetsch

1. **Call to order** – 10:00 a.m.
2. **Disclosure of Pecuniary Interest** – None reported
3. **Adoption of Minutes**  
Moved by: Carol Gregory, Seconded by: Diane Peters  
That the Wellesley Township Heritage and Historical Society committee approve the minutes of the May 14<sup>th</sup>, 2025 meeting as presented. *Carried*
4. **Presentations / Delegations / Communications**
  - None
5. **Chair's Report**
  - None
6. **Unfinished Business**
  - June 20<sup>th</sup> was the Township of Wellesley Backyard BBQ – we had an okay turnout.
  - The Historical Room will be open on September 27<sup>th</sup> for the ABC Festival day.
7. **New Business**
  - See Heritage Committee Report
8. **Heritage Committee Report**
  - 1215 Queen's Bush Rd (Queen's Tavern) – The Committee made a site visit and met with the owners, construction company and Township staff. A letter was sent to the Township of Wellesley indicating that the Built Heritage Committee approved the minor repairs and painting of the front of the building that the owners had proposed. The signage is still an outstanding item and council is aware that it is in violation of the by-law.
  - 1153 and 1149 Queen's Bush Rd – letters still need to be sent to the owners stating the intention of WTHHS to designate some portions of both properties. Debbie Kroetsch plans to send these letters this week if possible. She will have the committee review the letters prior to mailing. The designation for the brick house is for the coining on the side, the front façade and the roof line. The log house designation is due to its historical significance for the streetscape, blacksmiths and wagon makers.
  - 3851 Weimar Line (designated Frenzel/Kuebart House) – the roof and some logs on the side need repairs. The committee met on site and if it is just maintenance, approval from the Township shouldn't be required. The structure is currently sound, but the committee needs to see what the criteria is for maintenance of designated buildings. They will check the Ontario Heritage Act to see what is required. Once this is investigated, a letter will be written to the

owner allowing (or not allowing) the required maintenance. Andrew stressed the urgency of this matter due to the condition of the exterior of the building.

**9. Curator's Report**

- The Curator's report is attached as appendix 'A' to the minutes of the September 10<sup>th</sup>, 2025 meeting. Nancy Maitland mentioned how long the transfer of the assessment rolls have been in the works. She reminded everyone that if any fees are incurred for this project, the committee approved payment as required several years ago. The documents will be available for research at the Waterloo County Archives.
- Volunteers for ABC Day will be Carol Gregory, possibly Andrew Jacobsen. Sophia to have timeslots.

**10. Social Media Report**

- Nancy Maitland's talk will be shared on the WHS account first and we will reshare from them.

**11. Financial Report**

- The Financial report is attached as appendix "B" to the minutes of the September 10<sup>th</sup>, 2025 meeting. A question was asked regarding the cost of Google Workspace. This will be investigated by Sophia Grande-Lawlor.  
Moved by Theresa Bisch, Seconded by Nancy Maitland.  
That the Wellesley Township Heritage and Historical Committee approve the financial reports that were attached to the agenda. *Carried*

**12. Other Business**

**13. Next Meeting – Wednesday, November 12, 2025 10:00 a.m.**

**14. Adjournment:** 10:37 a.m.

Moved by Sophia Grande-Lawlor                      Seconded by Andrew Jacobsen  
THAT the Wellesley Township Heritage and Historical Society meeting does now adjourn.

*Carried*

## **APPENDIX A**

### **Report of the Curator, September 2025**

Sophia Grande-Lawlor

- Responded to research and reference requests
- Opened the Historical Room for open days
- Attended Wellesley Town BBQ/Community Information Forum and Wilmot Heritage Day
- Researched and wrote an article for Embracing Change
- Catalogued donations
- Coordinated transfer of ledgers to Region of Waterloo Archives
- Acquired two new donations (Linwood map, Linwood Elvis event t-shirt)
- Conducted site visit with heritage committee
- Began working on heritage documentation
- Invited to join Region of Waterloo Archives Network

### **Current Projects**

- Apple Butter and Cheese Festival
- Display case in community centre
- Transfer of tax assessment rolls from Township office to ROW Archives
- Finish cataloguing backlog (two accessions remaining from four)

APPENDIX B

<b>2025 Heritage Committee</b>
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**Reserve Acct#    1-2-1015-3096**

Date	Name	Revenue	Expenditure Including Net HST	Balance
January 1, 2025	Opening Balance			\$ 8,439.93
January	January Interest adjustment	\$ 26.02		\$ 8,465.95
February	February Bank interest	\$ 24.45		\$ 8,490.40
March	March bank interest @ 3.35%	\$ 24.16		\$ 8,514.56
April	April bank interest @ 3.25%	\$ 23.50		\$ 8,538.06
May	May Bank Interest @3.25%	\$ 23.57		\$ 8,561.63
June	June Bank Interest @3.25%	\$ 22.87		\$ 8,584.50
July	July Bank interest @3.15%	\$ 22.97		\$ 8,607.47
August	Outstanding			\$ 8,607.47
September	Outstanding			\$ 8,607.47
		\$ 167.54	\$ -	\$ 8,607.47

2025 Revenue	\$ 167.54
2025 Expenses	\$ -
<b>Total funds available</b>	<b>\$ 8,607.47</b>

## 2025 Historical Society

**Reserve Acct#    1-2-1015-3095**

Date	Name	Revenue	Expenditure Including Net HST	Balance
January 1, 2025	Opening Balance			\$ 2,323.39
January	January Interest adjustment	\$ 7.16		\$ 2,330.55
February	February Bank interest	\$ 6.73		\$ 2,337.28
March	March bank interest @ 3.35%	\$ 6.00		\$ 2,343.28
March	GOOGLE WORKSPACE		\$ 257.17	\$ 2,086.11
March	GOOGLE WORKSPACE		\$ 21.57	\$ 2,064.54
March	GOOGLE WORKSPACE		\$ 4.53	\$ 2,060.01
March	Donation from Caroline Virkler - \$40.00USD	\$ 56.02		\$ 2,116.03
April	April bank interest @ 3.25%	\$ 5.81		\$ 2,121.84
April	KEYS CUT FOR HISTORICAL SOCIETY		\$ 10.98	\$ 2,110.86
April	KEYS CUT FOR HISTORICAL SOCIETY		\$ 0.19	\$ 2,110.67
May	May Bank Interest @3.25%	\$ 5.83		\$ 2,116.50
June	June Bank Interest @3.25%	\$ 5.65		\$ 2,122.15
July	July Bank interest @3.15%	\$ 5.68		\$ 2,127.83
August	GOOGLE WORKSPACE		\$ 165.13	\$ 1,962.70
August	GOOGLE WORKSPACE		\$ 2.67	\$ 1,960.03
August	Outstanding			\$ 1,960.03
September	Outstanding			\$ 1,960.03
		\$ 98.88	\$ 462.24	\$ 1,960.03

2025 Revenue	\$ 98.88
2025 Expenses	\$ 462.24
Total funds available	\$ 1,960.03

## 2025 Koehler Estate Historical Fund

**Reserve Acct#     1-2-2100-9980**

Date	Name	Revenue	Expenditure Including Net HST	Balance
January 1, 2025	Opening Balance			\$ 31,594.75
January	January Interest adjustment	\$ 120.97		\$ 31,715.72
February	February Bank interest	\$ 85.28		\$ 31,801.00
March	March bank interest @ 3.35%	\$ 92.01		\$ 31,893.01
April	April bank interest @ 3.25%	\$ 85.18		\$ 31,978.19
May	May bank interest @ 3.25%	\$ 88.27		\$ 32,066.46
June	June Bank Interest @3.25%	\$ 85.63		\$ 32,152.09
July	July Bank interest @3.15%	\$ 86.00		\$ 32,238.09
August	Outstanding			\$ 32,238.09
September	Outstanding			\$ 32,238.09
		\$ 643.34	\$ -	\$ 32,238.09

2025 Revenue	\$ 643.34
2025 Expenses	\$ -
Total funds available	<u>\$ 32,238.09</u>
Koehler GIC Total	<u>\$ 300,000.00</u>
Total Keolher Estate Balance	<u><u>\$ 332,238.09</u></u>