

MINUTES

WELLESLEY TOWNSHIP HERITAGE and HISTORICAL SOCIETY MEETING

Monday, October 19, 2020 at 2:00 p.m.

Present by zoom: Nancy Maitland, Peter van der Maas, Karolyn Fournier, Jean Herrgott, Carol Rankin, Carol Gregory, Blanche Moser.

Joined during meeting: Andrew Jacobson, Debbie Kroetsch.

Regrets: Diane Peters, Garry Peters, Calli Shaw, Beth Lealess, Judy Mendicino, Ross Kelterborn, Dave Holzschuh.

1. Call to order at 2:02 by Nancy Maitland.

2. Delegations - none

3. Minutes of the last meeting held September 14, 2020

- Spelling error was corrected, added that Peter van der Maas was not in attendance. Peter van der Maas moved to accept the revised minutes, Carol Gregory seconded, carried.

4. Communications

- Our Microsoft Office software is out of date & needs upgrading. Nancy will send the link for us to review Microsoft Office package options and will discuss an upgrade at our next meeting.

5. New Business

- *Wilmot Post* newspaper publication: Karolyn shared that the content is written by volunteers (no paid staff writers), most who had previously written for the *New Hamburg Independent*. The newspaper was offered free for first two issues. Annual subscription/pay per issue is required for online or printed content. Some articles are posted online, but most content is not free. It may be a good way to advertise WTHHS if we submit articles, however Nancy is not sure she's able to do this on regular basis.

Andrew Jacobson & Debbie Kroesch joined the meeting at this time.

6. Old Business

- Municipal Heritage Register – Non-Designated Properties: Nancy has a work in process file for each of the settlement areas in the Township. We need to finesse what is there and add more research to get it into a format to present to council for approval. Jean & Karolyn have offered to help out with this. Jean lives in St Clements and she will tackle her village's properties. Karolyn will take on the village of Wellesley.

Nancy is looking to build our report similar to the format Wilmot Township uses to post online. We can work on this over the winter, and there are other settlement areas available if other members would like to help out. Debbie might be interested in taking on Bamberg.

Nancy will look into designing a form letter to let owners know that their property is being added to the register. The letter will ask if owners are interested in adding historical data to our files.

We currently have nine designated properties in the Township and Nancy thinks we could improve our online presentation of these buildings on our website.

- Tax assessment rolls: Nancy has completed all her work on the rolls in preparation for donation to the Region of Waterloo Archives. It is now in the hands of Grace Kosch at the Township & Charlotte Woodley at the Region to make arrangements to have the Wellesley Township & Region of Waterloo councils approve the ownership change. The Region will bill us for the acid free supplies for storage and these funds will come from the Koehler fund. This expense is not to exceed \$1,500.00 as passed at the October 19, 2019 meeting.

7. Chair/Curator's Report

- Reorganized boxes and found spaces for storage.
- eBay alert on "Greetings from Wellesley, ON" postcard Nancy purchased for \$8.64 CAN. The postcard was addressed to someone in Linwood. Cost taken out of petty cash.
- Launched digital collection on our website and announcement on Instagram. Nancy will ask Beth to put it on our Facebook page. Nancy sent that to *Wilmot Post*.
- Wrote another article for November issue of *Embracing Change* about the Royal Hotel.
- Wrote directions for the slide scanner for Garry & Diane.
- Provided photos of Deborah Glaister photos for Waterloo Region Museum.
- Hugh Hutchison descendant asked for some research.
- Jean Herggott & Nancy met recently. Jerry is going around the village to see if anyone recognizes faces in the photo album. Jean will type out information so Nancy can copy and paste to our database.
- Sent the Region of Waterloo Archives a CD of all the tax assessment roll scans (4 CDs in total)
- Sent a CD of the scanned historical records located at the Council for Grace Kosch.
- Started to change some of the website to promote more use
- Purchased black and colour toner cartridges for approximately \$169. Jean Herggott moved to approve the expense & have the Township to reimburse Nancy for the purchase, Carol Gregory seconded. Carried.
- Added ability to search *Wellesley Maple Leaf* newspaper by year in addition to by issue
- Website statistics - YTD monthly averages @ mid-October 281 users; 348 sessions; 1122 page views
- Purchased rust free pins - \$6.77 – taken out of petty cash.

8. Financial Reports

Historical society	1,736.33
Heritage committee	1,956.58
Heritage committee GIC	6,860.00
Koehler	355,136.62
Petty cash	184.87
Total	365,874.40

9. Other Business

- None

10. Next Meeting Monday, November 16, 2020 at 2:00 pm via zoom.

Zoom timed out at 2:36 pm. Meeting resumed and the adjourned at 2:38 pm

Minutes recorded by Karolyn Fournier